



Welcome to

Trimpe Middle School

Home of the Royals

“The Royal Way”

2017-2018 School Year

Main Office Team

- Dr. Kelly McClain, Principal
- Mrs. Laura Gipson, Assistant Principal
- Mrs. Eileen Broske, Social Worker
- Mrs. Sherri Verdun, Nurse
- Mrs. Susie Lorts, Secretary
- Mrs. Ann Fromme, Secretary
- Mrs. Missy Marshall, Secretary

TMS GOALS FOR THE YEAR

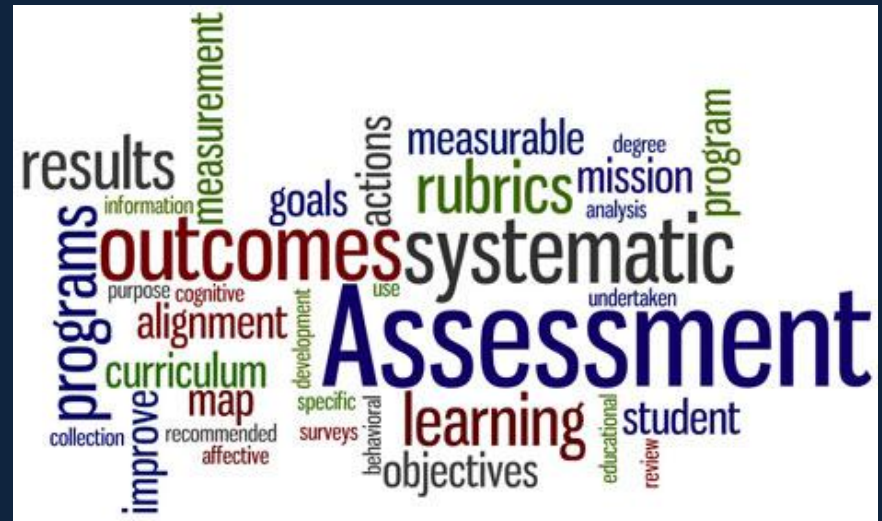
School Wide Goals:

1. Trimpe Middle School will transition to Google Classroom as our Student Management System and will utilize this system for several years.
2. TMS staff will create a common Google calendar of daily homework/projects and share this on a school wide website for students and parents to access.
3. Teachers will utilize a common, school-wide digital parent/guardian communication document to log all contacts regarding students.

WE WILL WORK ON ACADEMIC GOALS AT THE START OF NEXT YEAR WHEN WE RECEIVE PARCC AND STAR RESULTS.

Curriculum and Assessment

- Programs Currently Implemented:
 - Common Core
 - P.A.R.C.C.
 - S.T.E.M.
 - I.M.S.A.
 - P.L.T.W.
 - 1:1 Initiative
 - Rtl
 - Bethalto Redesigned Evaluation for Teaching
 - STAR





- All Bethalto schools have implemented Positive Behavioral Interventions and Supports.
- P.B.I.S. is designed to teach and reinforce positive behaviors and choices amongst students.
- At TMS we follow the motto, Be Responsible – Be Respectful – Be Safe.
- Live “The Royal Way”.






“ACHIEVEMENT FOR ALL”

*Home of the
Royals
BE:*

Trimpe Middle School

Responsible	<ul style="list-style-type: none">✓ Wear ID properly & keep ID undamaged✓ Use peaceful & appropriate language✓ Meet school expectations as outlined in handbook (behavior guidelines, dress code, gum, cell phones, laptop)
Respectful	<ul style="list-style-type: none">✓ Listen to and follow directions given by staff✓ Respect all school property✓ Respect others, their personal space, and their property
Safe	<ul style="list-style-type: none">✓ Report unknown visitor(s) to a staff member✓ Report bullying (physical, mental, cyber) to a staff member✓ Keep school environment clean

THE ROYAL WAY!	TMS	Classroom/ Library	Technology	Cafeteria/ Outdoors	Hall/ Locker	Gym/ Locker Room	Restroom	Bus/ Arrival/ Dismissal
<p>BE: Responsible</p> 	<p>Wear ID properly. Keep ID undamaged. Meet school expectations as outlined in handbook and expectations/ requests given by TMS staff.</p>	<p>Be prepared with necessary materials. Be on time. Give your best effort.</p>	<p>Laptop is stored, charged and carried appropriately. Keep dock visible. Keep food/drink away from laptop. Use laptop for educational purposes.</p>	<p>Cleanup and return all items to designated area. Deposit money on time and pay all charges. Listen and follow directions.</p>	<p>Be punctual Get your "stuff" and move to next class</p>	<p>Wear a PE uniform every day. Secure your locker. Use good hygiene.</p>	<p>Use the RR appropriately and leave quickly. Use closest restroom to your class.</p>	<p>Sit in assigned seat on the bus. Arrive on time and move to your specified area. At dismissal move out of the building and to appropriate area.</p>
<p>BE: Respectful</p>	<p>KAHFOOTY Listen to & follow directions/requests given by staff. Respect all school property. Respect others, their personal space, & property.</p>	<p>KAHFOOTY Follow teacher expectations and requests. Respect others opinions, ideas, and possessions.</p>	<p>Use only the laptop assigned to you by the school. Treat the school issued laptop appropriately. You may be charged fees for misused technology items.</p>	<p>KAHFOOTY Handle only your items. Use appropriate language + VL. Do not leave designated area w/o permission.</p>	<p>KAHFOOTY Use appropriate language + VL. Be mindful of others and their space.</p>	<p>KAHFOOTY Respect equipment. Display good sportsmanship. Use appropriate language + VL.</p>	<p>KAHFOOTY Wash hands & clean up after yourself. MYOB</p>	<p>KAHFOOTY Use appropriate language. Follow all directions from staff or driver. Respect others, their personal space & property.</p>
<p>BE: Safe</p>	<p>Report unknown visitor(s) to staff. Report bullying (physical, mental, cyber). Keep school environment clean.</p>	<p>Use equipment & materials in a safe manner.</p>	<p>Keep your passwords/log-in info safe. Use only school appropriate websites. Never share personal info on the Internet.</p>	<p>Ask permission to get up from table. No contact sports. Report incidents to staff.</p>	<p>Walk safely always on the right side of the hall. Keep hallways and lockers clean.</p>	<p>Observe all safety procedures as reviewed by your teachers.</p>	<p>Avoid horseplay. Flush toilets. Electronics should be put away.</p>	<p>Keep aisles clear and stay in assigned seats. Take all safety precautions leaving the building and while traveling home.</p>

Voice Level Expectations: **VL 0**=Silent Voice **VL 1**=Whispering/Talking to Neighbor **VL 2**=Talking Regularly/Group Work

KHFOOTY: (Keep All Hands, Feet, Other Objects To Yourself)

MYOB: (Mind Your Own Business)

Character Words

- The following character traits are reinforced at TMS:
- Aug./Sept. - Self-Discipline
- October - Trustworthiness
- November - Citizenship
- December - Respect
- January - Fairness
- February - Caring
- March – Responsibility
- April – Perseverance
- May/June - Acceptance



Grading System

- Trimpe Middle School uses a total points system to calculate grades in most classes.
- There are quarter grades and semester grades.
- Letter grades are calculated as follows: 100-92.5 = A, 92.4-89.5 = A-, 89.4-86.5 = B+, etc.
- High Honor Roll is all A's.
- Honor Roll is all A's and B's.
- Parents can follow their student's grades by logging into PowerSchool.

Academic Supports

- Royal Time
 - academic time for students to focus on completing homework, preparing for assessments, STAR testing, etc.
- After school Tutoring
 - time to work one on one or with a small group and teachers
- Lunch Study
 - time during the lunch hour to complete work

PowerSchool

- PowerSchool provides parents/guardians and students instant access to student grades and other information.
- Students and parents are encouraged to check their grades on PowerSchool three times per week.
- Parents/Guardians are highly encouraged to contact the main office for PowerSchool login information. You can access grades/attendance.
- PowerSchool can be accessed from our webpage.

Attendance

- Regular attendance is vital for students to maintain strong academic standing and growth.
- If your child is absent, please call the main office on the day of the absence or send a note upon your child's return to school.
- Assignments missed due to absence will be provided to students upon their return to school.
- Students are granted one day for each day absent to complete missed work, up to 10 school days.

Attendance (Cont.)

- Once a student has missed seven days of school in a year, all other absences in that semester will require a written physician's excuse.
- Per county truancy guidelines, students who accumulate unexcused absences will be referred to the Madison County Regional Office of Education Truant Alternative Program.
- Please see the student handbook for more details regarding student attendance.

Tardies

- Each student will receive one excused tardy to school per quarter. Consequences for tardies/lates to school may vary from lunch detention to ISS.
- Students will be assigned progressive discipline as it relates to tardies to classes during the day.

Morning Procedures

- Arrive between 7:40 a.m. and 8:10 a.m.
- Report to the gym or the sixth grade commons.
(Please do not drop off students prior to 7:40 a.m.)
- Breakfast students report immediately to cafe and then to gym/commons.
- Starting at 8:10 a.m., students will be dismissed to their classes.
- Classes begin at 8:15 a.m.

Afternoon Procedures

- Classes end at 3:10 p.m.
- Unless scheduled to stay for an after school activity, students should leave the building immediately at the end of the school day.
- Bus riders should promptly report to their assigned buses-in the front of the building.

Bus/Parent Pick Up Procedures

- Buses will drop off in the front of the building.
- Parents will drop off and pick up students in the back of the building via a designated lane.
- We have 4 designated spots for cars in the front of the building for emergency use.

Classes

- Core courses include: Language Arts, Mathematics, Science, and Social Studies.
- Encore courses include : Art, Band, Choir, Computer Literacy, P.E./Health, Literacy Block and Tier III Reading.
- Support courses include Royal Time.

Cafeteria

- Trimpe uses computerized cafeteria services.
- Parents are requested to ensure that there are funds available in their child's cafeteria account.
- Students with negative balances will not be allowed to purchase the salad bar or additional grab and go items.
- The cafeteria will notify students of low and negative balances.
- If you believe you qualify for free or reduced lunch, please contact the school office.

Cafeteria

- Breakfast is served from 7:40 a.m. until 8:10 a.m.
 - The cost for breakfast is \$1.60.
- Lunch is served at 10:19 (6th), 11:16 (8th), and 12:13 (7th). Students have 30 minutes for lunch, including about 10 minutes of recess.
 - The cost for lunch is \$2.65.
- The cafeteria provides a regular school lunch as well as a salad bar and several grab and go items for students.

Cafeteria

MYSCHOOLBUCKS.COM

- Sign up by visiting site above
- Pay for lunches
- Low Balance Alerts
- Pay on the Go
- Simple and Secure

Physical Education

- All students will need the following equipment:
 - Uniform (t-shirt and shorts purchased through TMS)
 - Gym shoes and socks
 - Combination lock (rented from TMS)
- Students may be required to remove jewelry.
- Students who fail to dress out for P.E. will lose points and face potential disciplinary action.
- Students may be excused from P.E. once per quarter with a parent note. Any further missed days require a written physician's excuse.

Athletics and Activities

- Several sports and activities are available to Trimpe students.
- All students pay \$50 athletic fee (\$100 max/yr & \$200 max/family)
- Athletics
 - Boys Basketball, Girls Basketball, Track, Volleyball, Wrestling
- Activities
 - Art Club, Cheerleading, Jazzers, S.T.E.M. Club, Student Council

Student Handbook

- The student handbook contains the general procedures and practices of Trimpe Middle School.
- The student handbook is posted on the Trimpe website, www.trimpe.bethalto.org, as well as loaded on student laptops.
- Many aspects of the student handbook will be reviewed with students during the first few weeks of school.
- Please review the handbook with your child.

I.D. Badges

- STUDENTS MUST WEAR THEM.
- WHAT IF STUDENT LOSES:
 - Temporary I.D.= \$0.50 (UP TO 3)
 - NEW I.D. badge= \$5.00 + \$1.00 for the lanyard.
- Most students are able to use and maintain the same I.D. badge all school year.



Dances

- Only TMS students may attend.
- All school rules will be enforced at dances.
- Must be in attendance on the day of the dance.
- Formal attire is not necessary or encouraged.
- Attire must be appropriate for middle school students.
- Students may be excluded for various infractions.
- Please see student handbook.

Bus Transportation

- If a student needs to ride a different bus on a consistent basis, a transportation form must be completed.
- On rare occasions, a student may ride a different bus with a letter from a parent/guardian stating the date, reason for change, and bus number. Letters need to be signed by an administrator.
- Bus transportation is a privilege and may be revoked for failure to follow bus guidelines.

Nurse and Medication

- Any student taking medication at school must have a doctor's note on file with the school nurse, including over-the-counter medications.
- The school nurse should be notified of any students with health issues.
- 6th grade students must have a physical exam on file in the nurse's office by **September 18th** or they will be excluded from school.
- 6th grade students must have a dental exam on file in the nurse's office by **May 15th**.

Dress Policy

- Trimpe Middle School is obligated to follow the dress policy guidelines established by the Board of Education for middle school students.
- <http://trimpe.bethalto.org/>

(then click on dress code)

Smoking, Drugs, Alcohol

- Smoking is not permitted on school property, including parking lots, fields, and sidewalks.
- Possession of tobacco products, matches, or lighters by students is prohibited.
- Alcohol and illicit drugs are not permitted on school property, including parking lots, fields, and sidewalks.
- Possession or being under the influence of alcohol or drugs is prohibited.
- Please see the student handbook and state law.

Bullying

- Bullying is defined as the ongoing willful, conscious desire to hurt, threaten, or frighten someone.
- Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate.
- Please encourage your children to see an adult if they feel they are being bullied at school.
- Please see the detailed bullying section of the student handbook.

Laptop Access

- The following general procedures will be followed regarding student laptop access:
 - Students will dock their laptops daily.

Social Media

- Many issues that are brought into the school environment begin outside of school, often through the use of social media.
- Please carefully monitor your child's use of services such as Facebook, Snapchat, etc.
- We can hear concerns and work to protect your child at school, but legally it is difficult to give consequences for social media related issues that occur outside of the school building.
- If your child receives threats via social media, you may need to contact the police.

Cell Phones

- The following guidelines are in place regarding student cell phone use at school:
 - Cell phones should be turned off and put away upon entering the building.
 - If a cell phone goes off or is being used during the school day, it may be confiscated and turned into the main office.
 - Students may face disciplinary consequences for failing to follow cell phone guidelines.
 - In some cases, a parent or guardian may be required to pick up the student's cell phone from the office.
 - Students are allowed to use electronic devices during indoor recess.

Discipline

- State law requires school officials to “maintain discipline in the schools.”
- Trimpe Middle School employs P.B.I.S., mindfulness, and progressive disciplinary measures to ensure every student is provided the best possible learning environment.
- The administration works collaboratively to ensure that students are treated with consistent fairness and granted due process.

Discipline (cont.)

- Some of the general disciplinary consequences issued by the administration include:
 - Conference with student
 - Detention(s)
 - Student-Support-Room (SSR)
 - Out-of-School Suspension
 - Expulsion (determined by the Board of Education)
- Parents/Guardians will be notified via phone call or letter home when a student has met with an administrator resulting in a disciplinary consequence.

Closed Campus

- Trimpe Middle School is closed campus.
- Students are not allowed to leave campus during the school day without being signed out by their parents/guardians at the main office.
- Only parents/guardians or an adult listed as an emergency contact may sign out a student.
- A valid government issued photo I.D. is required.
- Parents/guardians are not encouraged to dismiss their children from school for lunch and time missed will not be excused.

Upcoming Dates

- July 27,28, 31 – Central Registration @ TMS
- August 16th – First Day of School
- September 4th – Labor Day, No School
- September 22nd – SIP Day, Early Dismissal
- October 6th – Teacher Institute, No School
- October 9th – Columbus Day, No School
- October 20th – End of 1st Quarter
- October 24th – Parent/Teacher Conferences
- October 26th – Parent/Teacher Conferences

WAYS TO STAY CONNECTED

- [Trimpe Website-A WEALTH OF INFORMATION!](#)
- [STAYING CONNECTED WITH TMS](#)

(PICK UP YOUR COPY ON YOUR
WAY OUT!)

A Royal Year

- The administration, faculty, and staff of Trimpe Middle School look forward to providing your child with the best possible educational opportunity.
- Thank you for coming this evening.